

## MEMORANDUM

Agenda Item No. 11(A)(21)

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**TO:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

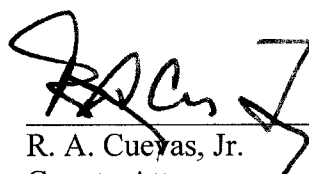
**DATE:** December 4, 2007

**FROM:** R. A. Cuevas, Jr.  
County Attorney

**SUBJECT:** Resolution retroactively  
authorizing in-kind services  
from Miami-Dade Park and  
Recreation Dept. for summer  
camp field trip outings

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The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Rebeca Sosa.

  
\_\_\_\_\_  
R. A. Cuevas, Jr.  
County Attorney

RAC/bw




# MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

DATE: December 4, 2007

FROM:   
R. A. Cuevas, Jr.  
County Attorney

SUBJECT: Agenda Item No. 11(A)(21)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☒ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(21)

12-04-07

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE JUNE 8 AND 29, 2007, JULY 13, 2007, AND AUGUST 3, 2007 SUMMER CAMP FIELD TRIP OUTINGS TO CRANDON PARK SPONSORED BY THE CITY OF WEST MIAMI, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$495.00 TO BE FUNDED FROM THE DISTRICT 6 IN-KIND RESERVE FUND

**WHEREAS**, the City of West Miami has requested in-kind services from the Miami-Dade Park and Recreation Department for the June 8 and 29, 2007, July 13, 2007, and August 3, 2007 Summer Camp Field Trip Outing to Crandon Park in an amount not to exceed \$495.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the purpose of the Summer Camp Field Trip Outing at Crandon Park is to allow youths the opportunity to experience beach activities and utilize their swimming skills; and

**WHEREAS**, the City of West Miami is a not-for-profit organization; and

**WHEREAS**, the Summer Camp Field Trip Outings to Crandon Park are district events, as defined in the attached Fee Waiver/In-kind Service Application, and the in-kind services shall be funded from the District 6 In-kind Reserve Fund.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Miami-Dade Park and Recreation Department for the June 8 and 29, 2007, July 13, 2007, and August 3, 2007 Summer Camp Field Trip Outing to Crandon Park in an amount not to exceed \$495.00 to be funded from the District 6 In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Rebeca Sosa and offered by  
Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by  
Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	
Barbara J. Jordan, Vice-Chairwoman	
Jose "Pepe" Diaz	Audrey M. Edmonson
Carlos A. Gimenez	Sally A. Heyman
Joe A. Martinez	Dennis C. Moss
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

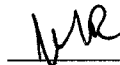
The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of December, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Monica Rizo

## MIAMI-DADE COUNTY FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR INKIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER.

Please complete the following form and submit completed form along with requested materials, if applicable, to:

**Dalores Green**  
**Office of Strategic Business Management**  
**111 N.W. 1<sup>st</sup> Street, Suite 2200**  
**Miami, FL 33128**

**Phone:** (305) 375-5143  
**Fax:** (305) 375-5168

Type of Event/Application (select one of the following):

- ☒ **District Event** - Event of minimal impact related to specific commission district. (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
  - ☐ **Small Event** - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
  - ☐ **Special Event** - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality. (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
  - ☐ **Major Event** - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism. (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)
- Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: City of West Miami

**2. Applicant Status: (Select one of the choices below)**

- ☐ Not-For-Profit or Tax Exempt  
☐ For-Profit  
☒ Local Government or Public Entity  
☐ Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.) Jim Gestwick!  
901 SW 62 Ave. Miami, FL 33149 (305) 992-4949  
jimgestwick@yahoo.com

4. Specify fee waiver or in-kind service requested (quantity, if applicable): We are requesting waiver of all entry and rental fees pertinent to entering Crandon Park in buses and city vehicles and using a Crandon Park pavillion for four picnics

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):

Friday June 8, 2007	Summer Camp Field Trip Outing to Cranston Park
Friday June 29, 2007	Children in West/Minor Summer camp participate in
Friday July 13, 2007	Swimming, beach activities and a picnic utilizing
Friday August 3, 2007	a Cranston Park Pavilion, preferably etc.

6. Please select ALL that apply to event

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**Economic Development:** Event supports vitality or growth of the local economy  
**Youth/Education:** Event benefits youth of any age and/or offers educational benefits  
**Health and Social Services:** Event supports health-related causes and/or social programs or institutions that improve quality of life within the community  
**Arts and Culture:** Event supports music, theatre, literature, art or culture  
**Environmental:** Event benefits environmental concerns or promotes conservation  
**Sports and Athletics:** Event supports/promotes organized sports or recreational participation

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

7. Physical address of event venues (please specify Commission District(s)): Field Trips originate at  
800 SW 62 Ave Miami FL District 6  
Field Trips site is Crandon Park, Key Biscayne
8. Description of regional or local impact: These outings allow children to attend a supervised  
swimming/beach event with a lunch included. Participants are  
residents of Miami-Dade County, 95% of which are from District 6.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): Arrive 9:30 AM, Children  
swim at beach until 11:30 AM - 12:30 PM. Hot dogs, sodas, snacks served at  
pavilion, by West Miami staff. 2:30 - 3:30 PM Children and pavilion area get cleaned  
up and return to West Miami.
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): The event will only involve disembarking at the parking lot,  
move to a pavilion and then to the beach and back.
11. Expected number of participants and estimated attendance (per day, if applicable): 100
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): 2-3 buses @ \$150. Groceries, drinks, picnic supplies \$250.00  
(Per Event)

I hereby certify that all the statements made in this application are true and correct.

James Jett - Recreation Director  
Signature of Authorized Representative

5/15/07  
Date

# Memorandum



**Date:** December 4, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:** George M. Burgess  
County Manager

A handwritten signature in black ink, appearing to read "G. Burgess", written over the printed name of the County Manager.

**Subject:** District Specific In-Kind Request Recommendation

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The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The district specific in-kind reserve balance allows for the funding of this request.

## Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization the City of West Miami for their Summer Camp Field Trip Outings at Crandon Park held on June 8, 2007, June 29, 2007, July 13, 2007 and August 3, 2007.

In-kind services have been requested in an amount not to exceed \$495 from the Miami-Dade Park and Recreation Department for the entry and rental fees at Crandon Park. This event will be funded from the District 6 in-kind reserve fund.

In FY 2006-07, the City of West Miami received \$3,500 from the Department of Cultural Affairs.

Inkind09707